



Chester Village Volunteer Application

PERSONAL INFORMATION

First Name: _____ Last Name: _____

Male Female Birth Date: DD//MM: _____

Address: _____

Home Phone: (____) _____ Cell or Business: (____) _____

Email: _____

Emergency Contact Name: _____ Telephone: _____

RELEVANT VOLUNTEER INFORMATION

Past Volunteer Experience

What kind of Volunteer Work are you looking for?

What skills would you like to develop?

Languages spoken/understood:

What is the best day/time to contact you for a brief phone interview?

Enjoy, Explore, Evolve



**** PLEASE CAREFULLY READ AND SIGN
THE LETTER OF UNDERSTANDING ****

LETTER OF UNDERSTANDING

I understand that I will need a flu shot & tuberculosis test before I can start volunteering at Chester Village.

I understand there is a six month volunteer time commitment to Chester Village.

I understand Chester Village requires all volunteers 18 years and older to have a Police Reference Check. Volunteers must show the completed Police Check to the Volunteer Coordinator within three months of beginning their assignment.

I understand Chester Village requires two references. For community school hours a letter is required from the principal.

I understand I will be asked to sign a Pledge of Confidentiality and The Volunteer Code of Conduct.

I understand I will be presented with a job description for my volunteer position so that I understand what is expected of me.

I understand and agree to follow: all the Chester Village volunteer policies and procedures as discussed in the volunteer orientation and reviewed in the Volunteer Policies and Procedures Manual.

I understand performance reviews will be conducted.

I agree to notify The Volunteer Coordinator two weeks prior to ending my volunteer position and to completing an exit interview form.

Applicant Signature: _____ Date: _____

If applicant is under 16 years of age, a guardian's permission is required.

Signature of Guardian: _____

Thank you for your interest in volunteering at Chester Village!

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Chester Village Volunteer Application Form - Part 2

Availability	During which hours are you available for volunteer assignments?
<input type="checkbox"/> Weekday mornings	<input type="checkbox"/> Weekend mornings
<input type="checkbox"/> Weekday afternoons	<input type="checkbox"/> Weekend afternoons
<input type="checkbox"/> Weekday evenings	<input type="checkbox"/> Weekend evenings

Interests	Tell us in which areas you are interested in volunteering.
<input type="checkbox"/> Clerical Support	<input type="checkbox"/> Seamstress
<input type="checkbox"/> Scrapbooking Helper	<input type="checkbox"/> Special Events - Outings
<input type="checkbox"/> Meal Buddies	<input type="checkbox"/> Story Teller
<input type="checkbox"/> Friendly Visitor	<input type="checkbox"/> Escorts
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Playing a Musical Instrument
<input type="checkbox"/> Librarian	<input type="checkbox"/> Horticultural Assistant
<input type="checkbox"/> Arts and Crafts Helper	<input type="checkbox"/> Other (Please list below)
<input type="checkbox"/> Program Assistants	_____
<input type="checkbox"/> Pet Therapy	_____

Special Skills or Qualifications	Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience	Summarize your previous volunteer experience.

Please turn over.

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Chester Village Volunteer Application Form - Part 2 continued

Agreement and Signature	
<p>By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. I understand that I will need a flu shot & T.B. Test before I can start volunteering at Chester Village. I understand there is a six month volunteer time commitment to Chester Village. I understand Chester Village requires all volunteers 18 years and older to have a Police Reference Check. Two references are required. I give permission for you to contact my references.</p>	
Name (printed)	
Signature	
Date	
If under the age of 16 a parent or guardian's signature is required.	
Parent or Guardian's Signature	

Our Policy	
<p>It is the policy of Chester Village to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.</p>	
<p>Thank you for completing this application form and for your interest in volunteering with us at Chester Village.</p>	

Enjoy, Explore, Evolve